



# Heaton Harriers

Visit our web site:  
<http://www.heatonharriers.org.uk>

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<b>Address</b>	<b>Chairman</b>	<b>Secretary</b>	<b>Treasurer</b>
Heaton Harriers Cochrane Park (Centre for Sport) Etherstone Avenue Newcastle upon Tyne NE7 7JX	Jason Wall	Dave Brignall	Jeremy Smith

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## HEATON HARRIERS SAFEGUARDING CODE OF CONDUCT

The club committee has a responsibility to implement and communicate codes of conduct, as well as relevant policies and processes which link to the codes.

Heaton Harriers will:

- adopt the UKA and HCAF Child Safeguarding Policy and Child Safeguarding Procedures, and ensure they are displayed prominently on websites and social media pages; <https://www.englandathletics.org/clubhub/resource/child-safeguarding-policy/>
- adopt the UKA and HCAF Adult Safeguarding Policy and Adult Safeguarding Procedures, and ensure they are displayed prominently on websites and social media pages; <https://heatonharriers.org.uk/codes-of-conduct/#:~:text=The%20club%20committee%20agrees%20to,all%20members%20have%20agreed%20to>
- those working and volunteering in regulated roles, parents/carers and athletes (clubs that have online membership processes, or utilise third party sites, must make sure the process includes a section for the applicant to read and agree to abide by the codes of conduct)
- adopt the UKA and HCAF procedures for managing safeguarding concerns
- adopt a disciplinary process for managing misconduct cases xref to grievance policy
- appoint a minimum of one Welfare Officer in line with UKA guidelines and role description for Club Welfare Officers <https://heatonharriers.org.uk/club-committee/>
- ensure that all coaches and volunteers are recruited safely and are operating appropriately within the club environment (i.e. that they hold appropriate up-to-date qualifications and licences, have undertaken a satisfactory criminal record check, and are adhering to the safeguarding policies, terms and conditions of their licence and the relevant codes of conduct)
- ensure that coaches, technical officials and club officers attend recommended safeguarding training every three years
- adopt an induction process for new members that includes agreeing and signing up to the codes of conduct, safeguarding policies, discipline policy, anti-bullying policies and other relevant information – need to implement

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North of England Athletic  
Association

North Eastern Counties  
Athletic Association

North Eastern Harrier  
League

Tyneside Athletic Track  
League

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- liaise appropriately with parents/carers, officials, coaches, UKA, the relevant HCAF and other relevant people/organisations to ensure that good practice is maintained
- maintain a register of safeguarding training attended and criminal record checks completed relevant to club members, and share this register with the HCAF when asked – need to do this – suggest we start from 2025
- ensure that contact details for Club Welfare Officers and relevant agencies are openly displayed in club environs and on club websites, and made available to anyone who requires them <https://heatonharriers.org.uk/club-committee/> - maybe have a direct link to welfare officer
- ensure that club officers and volunteers act responsibly and set an example to others, especially younger members
- respect the rights, dignity and worth of every club member and others involved in athletics
- develop an environment that promotes the wellbeing and safety of athletes above other considerations, including the development of performance
- consistently promote positive aspects of the sport such as fair play and never condone rule violations or the use of prohibited or age-inappropriate substances
- accept that all office bearers and committee members have a responsibility for safeguarding children’s wellbeing and protecting them from harm, and are prepared to respond to any concerns of abuse or poor practice
- challenge and change poor practice
- implement any recommendations of UK Athletics or the relevant HCAF
- promote an environment where all concerns can be raised without fear of victimisation or reprisal
- ensure that everyone volunteering or working with children or adults at risk at their club attends relevant safeguarding training every three years.

**Date:** 10 March 2025

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